

# 14th Annual MIS Conference

## Quality Data, Quality Decisions

Sponsored by the  
National Center for Education Statistics and the  
Florida Department of Education



February 26th - 28th, 2001  
Delta Orlando Resort  
Orlando, Florida

Join the Mouse!



## Get Continual Updates on the Web

Please take advantage of our online MIS conference registration form by visiting the MIS conference web site at:

<http://nces.ed.gov/conferences/mis2001>

Registration forms and other conference materials, such as a list of preliminary topics, a link to the conference hotel, and links to last year's sessions, can also be found on the Web site. Visit the site from now until the week of the conference for continual updates on schedules, speakers, nighttime activities, etc.

## Why Should You Attend the MIS Conference?

The MIS Conference is an opportunity for local, state, and federal education MIS staff to meet and share experiences with other education MIS staff. Conference sessions and events provide an opportunity for participants to learn about current MIS issues. Participants will also have an opportunity to see demonstrations on electronic systems currently being used around the country for educational purposes.

## Smorgasbord of the States and T-shirt Exchange

Traditionally, on the Monday night of the conference, participants get together for a potluck supper and T-shirt exchange. Bring a dish that represents your state to share with participants (or just bring yourself). Previous years' dishes included catfish from Mississippi, oranges from Florida, steak from Wisconsin, and, of course, a whole razorback from Arkansas (try and top that!). Also, you can participate in the T-shirt exchange by bringing a new T-shirt from your state, which will be exchanged for a T-shirt from another state.

The Smorgasbord is a great opportunity to gather with other participants in a relaxed setting, eat some great food, and receive a new T-shirt.

## Suggested Topics For the 2001 MIS Conference:

- ◆ Using the Web to collect data and access information
- ◆ Data warehousing
- ◆ Accountability systems
- ◆ Technical assistance to schools and school districts
- ◆ Data verification
- ◆ Data flow: School to LEA to SEA to federal



## Session Topics in Previous Years Have Included:

Electronic Data Collection in Iowa

Oregon's Statewide Implementation of Web-based Data Collections

School-level Data Harvesting—The Example of New York City

CACTUS (Computer Aided Credentials for Teachers in Utah Schools)

Moving State Agency Computer Systems to the Internet: One Experience in Arizona

Building a Data Warehouse for Accountability

California: Using the Internet to Collect and Share Our Data

Minnesota District Planning Data Systems

The Schools Interoperability Framework Overview

Taking Data Collection On Line: Challenges, Successes, and (some) Pitfalls

Collecting, Storing, Displaying, and Using Core LEA Data

Online Y2K Assessment Surveys—Success or Failure

## Sponsorship

As in the previous years, the expenses of all participants (including presenters) in the 14th Annual MIS Conference are the responsibility of the individual. Please consult your state, association, or organization regarding procedures, rules, and regulations for travel.

## Schedule of Events

Dates	Scheduled Meetings	Total Room Block Size
2/24/01 Saturday		290 rooms
2/25/01 Sunday	4:00-6:00 p.m. Registration table open	280 rooms
2/26/01 Monday	7:30 a.m. Registration table open Continental Breakfast  8:30 a.m. Opening Session  10:45 a.m.– 4:45 p.m. Concurrent Sessions  6:30 p.m. Smorgasbord of the States	280 rooms
2/27/01 Tuesday	7:30 a.m. Continental Breakfast  8:30 a.m. General Session  10:15 a.m. –4:15 p.m. Concurrent Sessions  6:00 p.m. Social Activity	250 rooms
2/28/01 Wednesday	7:30 a.m. Continental Breakfast  8:30 a.m. General Session  10:00 a.m. Concurrent Sessions  12:15 p.m. Conference ends  1:00 – 5:00 p.m. Forum Task Forces	95 rooms
3/01/01 Thursday	Forum Task Forces	50 rooms

## Important Dates

### ◆ Monday, October 2, 2000

Online registration and information regarding the 14th Annual MIS Conference are available on the NCES Web site:  
**<http://nces.ed.gov/conferences/mis2001>**

### ◆ Wednesday, December 13, 2000

Cut-off date for submission of presentation, workshop, or demonstration proposals.

### ◆ Week of January 8, 2001

Presenters and demonstrators notified via e-mail of acceptance or rejection of proposal.

### ◆ Wednesday, January 31, 2001

Cut-off date for hotel room block. After this date, a sleeping room might not be available at the hotel.

### ◆ Thursday, February 1, 2001

Cut-off date for name to appear in program participants list. All meeting participants' registrations received after this date will only have a badge prepared in advance.

### ◆ Thursday, February 8, 2001

Cut-off date for late meeting pre-registration and for a badge to be available at the conference. After this date, participants will need to register on site.

### ◆ Monday, February 12, 2001

Cut-off date for return of Smorgasbord Form.

## Making Your Hotel Reservations (Please Read Carefully)

All participants must contact the Delta Orlando Resort directly to reserve a sleeping room. Please refer to the meeting schedule on the previous page when making your hotel reservation. **Identify the meeting and/or function you are attending by both name (MIS Conference) and date (February 26-28, 2001).**

### CONFERENCE HOTEL:

**Delta Orlando Resort**

**Main gate at Universal Studios Florida**

**5715 Major Boulevard**

**Orlando, Florida 32819-7988**

**Reservations: (800) 634-4763**

**Hotel switchboard: (407) 351-3340**

**Fax: (407) 345-2872**

Check-in time is 4:00 p.m.; check-out time is 11:00 a.m.

To make your reservations, choose one of the following methods:

- a. Phone: (800) 634-4763
- b. E-mail: [info@deltaorlandoresort.com](mailto:info@deltaorlandoresort.com). (Reservations agent will return your e-mail within 48 hours.)

**Please do not use the Delta Orlando Resort Web site to make your reservation. This is not a "live" system and your reservation will not be processed.**

**When you provide your credit card to the hotel, you will be given a confirmation number for your sleeping room.**

- ◆ Reservations for lodging must be made at the hotel before **Wednesday, January 31, 2001**.
- ◆ The hotel is extending the 14th Annual MIS Conference participants the federal per diem (currently \$86.00 plus taxes) for both single and double occupancy. In order to receive the group rate, you must reference the **MIS Conference room block**.
- ◆ After Wednesday, January 31, the Delta Orlando Resort will release the **MIS Conference room block** for general sale and will accept sleeping room reservations on a space available basis only and at a higher rate.

Above the federal per diem rate, the following services are offered. Be sure to specify any specific needs when making your reservation.

- ◆ There is no additional charge for children under age 18 staying in the room with their parents. Maximum of 5 persons to a room (including rollaway).
- ◆ Rollaway beds are available at \$10.00 each per adult or child per night.
- ◆ Cribs are provided free of charge.
- ◆ Parking is complimentary.
- ◆ Guests have complimentary use of the nearby Bally's Health Club.
- ◆ Free scheduled shuttle is provided to Universal Studios, SeaWorld, and Wet 'n Wild.
- ◆ Kids 12 and under eat free in selected outlets from special menu with purchase of adult meal.
- ◆ There are supervised activities at Wally's Kids Club.
- ◆ All guestrooms feature color cable television and in-room movies.

### Other Hotel Special Features:

- ◆ Three outdoor pools, saunas, and hot tub grotto.
- ◆ Lighted tennis courts/sand volleyball/basketball courts.
- ◆ Nine-hole mini-golf (regular golf nearby).
- ◆ Three restaurants serving poolside snacks to fine dining.
- ◆ Lounge and night club.
- ◆ Room service until midnight.
- ◆ Video game room, gift shop, and coin laundry.
- ◆ Within 15 minutes of all major Orlando attractions.
- ◆ 24-Hour gated security.
- ◆ ADA-accessible facilities.

## About Orlando

Orlando is located in the center of Florida, midway between Jacksonville and Miami, and less than an hour's drive to the Atlantic and two hours to Gulf Coast beaches.

### Attractions/Theme Parks Include:

- ◆ Disney - MGM Studios
- ◆ Disney's Animal Kingdom
- ◆ Disney's Epcot
- ◆ Disney's Magic Kingdom
- ◆ SeaWorld Orlando
- ◆ Universal Studios

### Shopping:

- Outlet Centers
- Seven Shopping Malls

### Climate and Conference Dress

Low humidity and daytime highs of around 70 degrees F characterize December through February. Please bring a sweater or jacket for the evening. Dress at the conference is business casual.





## Directions to Hotel

### Getting There By Car

#### From Orlando International Airport

Take the Bee Line Expressway (528) West to Interstate 4 East. Follow I-4 East to Exit 30B (left-hand exit). As you exit the interstate, you will be on Kirkman Road (SR 435). At the first light, turn right onto Major Blvd. The Delta Orlando Resort is 2 blocks down on the right side.

#### From the Florida Turnpike

Take the Florida Turnpike to Exit 259. Follow the Interstate 4 West signs (Disney Attractions & Tampa signs) to get onto I-4 westbound. On I-4, go west to Exit 30B. As you exit the interstate, you will be on Kirkman Road (SR 435). At the first light, turn right onto Major Blvd. The Delta Orlando Resort is 2 blocks down on the right side.

#### From Interstate 4

Take Interstate 4 to Exit 30B. As you exit the interstate, you will be on Kirkman Road (SR 435). At the first light, turn right onto Major Blvd. The Delta Orlando Resort is 2 blocks down on the right side.

### Getting There by Taxi

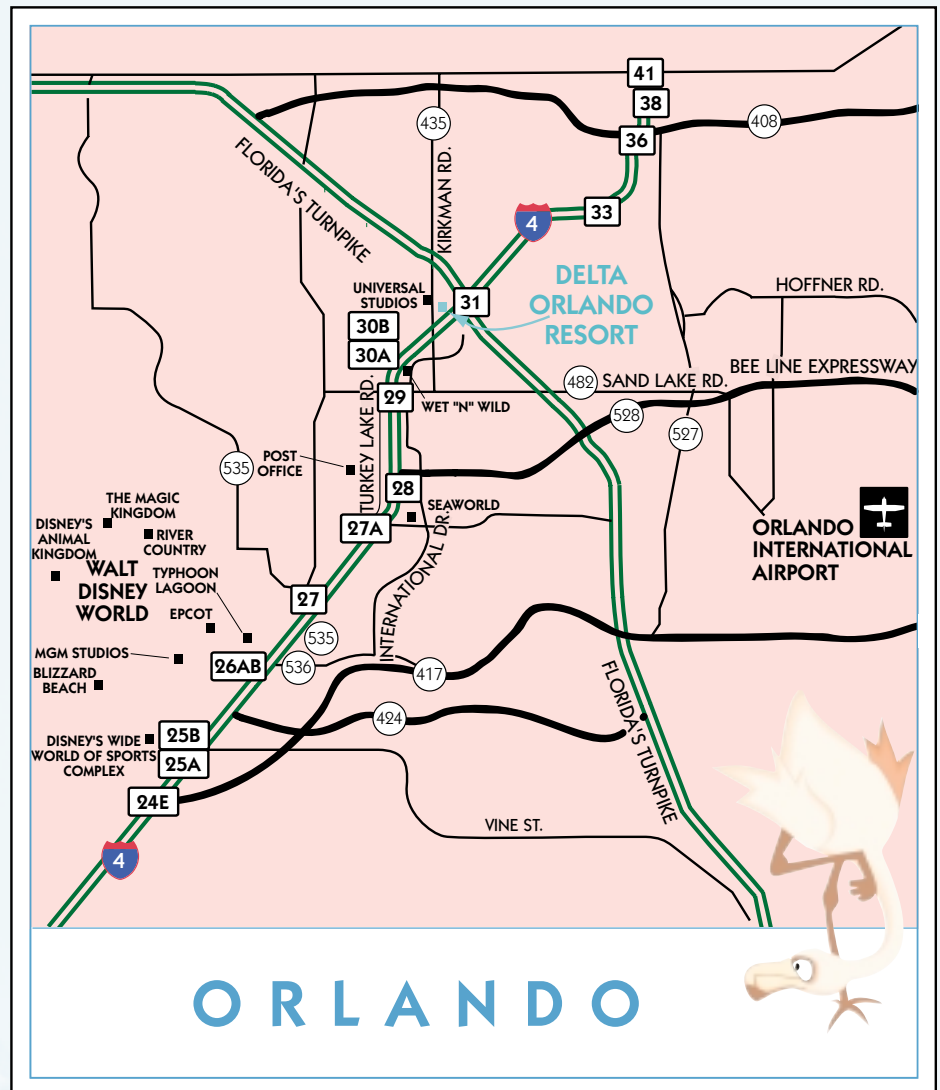
Taxis are available at the Orlando International Airport outside the baggage claim areas on Level 2 (A and B sides of the terminal). When planning your return trip to the airport, the hotel concierge will be happy to make your taxi arrangements.

### Rental Cars

If you require a car for the week, several rental agencies are located at the Orlando International Airport on Level 1 (A and B sides of the terminal). If you require a car while at the Delta Orlando Resort, the concierge coordinates rentals with Budget Rent-A-Car.

### Getting There by Shuttle from Orlando International Airport

Use Mears Motor Shuttle to transport you to the Delta Orlando Resort. Arrivals and Baggage Claims are both located on Level 2 of the Main



Terminal. Flights arriving at Gates 1-29 are on the A side of the terminal and Mears Motor Shuttle is located directly across from American Airlines in baggage claim carousel #5. For those of you arriving at Gates 30-99 on the B side of the terminal, Mears Motor Shuttle is located directly across from Delta Airlines in baggage claim carousel #14 and directly across from United Airlines in baggage claim carousel #8. No reservations are required for arrivals. Go directly to the ticket window to purchase your shuttle tickets. Adult one-way tickets to the Delta Orlando Resort are \$13.00; adult roundtrip tickets are \$23.00.

To assure your space for your return to the Orlando International Airport, Mears Motor Shuttle requires you to make a return reservation at least 24 hours prior to your flight's departure time. Your pick-up time will be scheduled based upon your flight's departure time (approximately 1.5 to 2.5 hours prior) and seating availability.

The 24-hour reservation phone number is (407) 423-5566. Drivers can be distinguished by their bright yellow Mears shirt, radio, and clipboard.

# Smorgasbord and T-Shirt Exchange Information

## WHAT TO DO IF YOU ARE PLANNING TO BRING FOOD

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If you plan to bring food representative of your state to the 14th Annual MIS Conference in Orlando, Florida, you will need to complete this form and submit it via fax, mail, or e-mail to the contact below. This information will be used by the hotel to coordinate storage needs and by Westat to communicate with individuals providing food for the Smorgasbord. In order to cover receiving and storage costs, please note that the Delta Orlando Resort will charge for each box handled by the hotel. You will be responsible for the handling fee when you pick up your food. You can also charge the handling fee to your room.

## WHOM TO CONTACT

**Please Mail, Fax, Or E-mail This Form By Monday, February 12, 2001.**

As soon as we receive your form, you will be placed on the Smorgasbord listserv to receive updates and further instructions.

**Westat**

**Attn: Susan Rittenhouse**

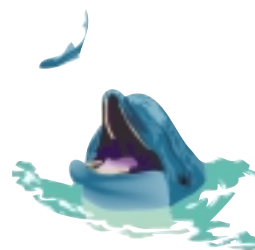
**1650 Research Boulevard, TA2050**

**Rockville, MD 20850**

**Phone: (301) 294-2056**

**Fax: (301) 294-3992**

**rittens@westat.com**



## WHAT WE NEED TO KNOW

Dimension of box(es): \_\_\_\_\_

Number of boxes: \_\_\_\_\_

Your contact information: \_\_\_\_\_

Name of responsible individual: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Hotel check-in date for responsible individual: \_\_\_\_\_

Expected time of arrival with food or date of expected shipment of food: \_\_\_\_\_

What food items are being stored: \_\_\_\_\_

## WHAT YOU NEED TO KNOW

1. Dry storage is the only type of storage available at the Delta Orlando Resort.
2. An electrical outlet, extension cord, and one-half of a 6' x 30" table will be provided.
3. Each state is responsible for bringing its own utensils, pots/pans, or any other article required for the creation and distribution of food or beverage.
4. The Delta Orlando Resort will not be providing any utensils, pots/pans, heating elements, kitchen staff, or plasticware.
5. In keeping with health code regulations, the chef of the Delta Orlando Resort has final approval of any food or beverage served at the resort.

More details on shipping address, contact, procedures, and onsite pick up of stored boxes will be sent via listserv in February 2001 to individuals who have completed this form and submitted it to Westat.



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**"Quality Data, Quality Decisions"**  
**February 26-28, 2001 • Orlando, Florida**

## RESPONSE FORM

(Please type or print clearly)

I will attend ☐

I will not attend ☐

Name \_\_\_\_\_  
Agency/Affiliation \_\_\_\_\_  
Title/Position \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

For information regarding the conference, contact Mary McCrory, [Mary\\_McCrory@ed.gov](mailto:Mary_McCrory@ed.gov), at the National Center for Education Statistics, or Kathy Peck, [peckk@mail.doe.state.fl.us](mailto:peckk@mail.doe.state.fl.us), or Julia Smith, [smithj@doe.state.fl.us](mailto:smithj@doe.state.fl.us), both at the Florida Department of Education.

You may fax this form to Susan Rittenhouse at (301) 294-3992 or use the enclosed envelope to mail it to Westat, 1650 Research Blvd., TA2050, Rockville, MD 20850. This form will also be available at <http://nces.ed.gov/conferences/mis2001>

## CALL FOR PROPOSALS

**All proposals are due by December 13, 2000**

I am interested in making a presentation at the 14th Annual MIS Conference: ☐ Yes ☐ No

**The suggested topics for the 14th Annual MIS Conference are:**

**Using the Web to collect data and access information, Data warehousing, Accountability systems, Technical assistance to schools and school districts, Data verification, and Data flow: School to LEA to SEA to federal**

### Session Types

☐ Individual or panel presentation/paper (60 minutes) ☐ Workshop (2 hours) ☐ Computer demonstration area

Presentation title: \_\_\_\_\_

Other presenters, their titles, and their agencies/affiliations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit an abstract of the proposal presentation in 60-100 words, using complete sentences. This abstract will be used in the conference program.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All workshop presenters will be provided with a data projector, overhead projector, screen, and flip chart. Please check off any other A/V equipment that will be needed. Presenters are responsible for providing their own laptops, if needed. (Technology demonstrators will be provided with a 6' x 30" table, powerstrip, and electrical outlet.)

☐ Phone line

☐ I wish to bring my own equipment

☐ No additional A/V is necessary.

**Presenters are expected to bring their own computers.**



United States  
Department of Education  
Washington, DC 20208-5651  
Official Business  
Penalty for Private Use, \$300

**Register now**  
for the 14th Annual  
Management Information  
Systems Conference  
February 2001



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